

Competence 3

The ability to supervise a team during all operational activities in a safe and reliable manner

This meets the requirements of IMCA D02/000/03/03

Candidate Name:		Date:	
Activity Number (1,2, or 3):			

Performance Criteria: all of these must be assessed over a minimum of 3 work activities

Type of Evidence: Observation (O), Work Product (P), Written (W), Questioning (Q), Not Covered (N/C) or Not Applicable (N/A)

Performance Criteria		Type of Evidence
a)	Is able to demonstrate the active involvement of their worksite in the competence management programme	
b)	Can conduct pre-assessment meetings and feedback meetings as required by the competence management programme	
c)	Agrees timescales for assessment with candidates	
d)	Can plan and co-ordinate shift handovers, team and shift briefs and 'toolbox' talks	
e)	Can overcome problems in the workplace whilst maintaining good working relationships with colleagues	
f)	Can communicate effectively with colleagues and offer advice where necessary	

Witness name: (If applicable in assessment plan)		Date:	
Assessor name:		Date:	