

Competence 1

The ability to operate the company safety management system in the workplace

This meets the requirements of IMCA D01/000/01

Candidate Name:		Date:	
Activity Number (1,2, or 3):			

Performance Criteria: all of these must be assessed over a minimum of 3 work activities

Type of Evidence: Observation (O), Work Product (P), Written (W), Questioning (Q), Not Covered (N/C) or Not Applicable (N/A)

Performance Criteria		Type of Evidence
a)	Has undertaken vessel induction and vessel installation safety tour	
b)	Can locate and understand all documentation relating to safety management systems, including dive manuals and applicable legislation/guidance and is able to identify sections that relate to specific circumstances	
c)	Understands the requirement for, and can lead, safety briefings with client, vessel crew, third parties and Project Team	
d)	Ensures that assessments including task risk assessments, are performed and can identify hazards and develop adequate controls suitable for the work	
e)	Ensures the safety of the Dive Team is maintained during all activities	
f)	Can recognise when situations are deviating from plan and can utilise the management of change process as required	
g)	Manages the safety aspects of work and the input from others to ensure the continued safety of the work	
h)	Complies with company safety reporting requirements, including HAZOB, incident (UER) investigation and reporting procedures	
i)	Ensures Permit to Work systems and other appropriate safe systems of work are fully complied with	
j)	Participates in the review of safety procedures as required by company, client and appropriate third parties	
k)	Can respond to emergency situations in accordance with company and site specific procedures	
l)	Ensures that all personnel are competent to conduct the activities they are allocated	
m)	Ensures that all equipment is suitable and fit for purpose and, where necessary, has valid certification	

Witness name: (If applicable in assessment plan)		Date:	
Assessor name:		Date:	