

## Competence 3

### The ability to manage data

*This meets the requirements of IMCA S/S23/000/11*

Candidate Name:		Date:	
Activity Number (1,2, or 3):			

**Performance Criteria:** all of these must be assessed over a minimum of 3 work activities

**Type of Evidence:** Observation (O), Work Product (P), Written (W), Questioning (Q), Not Covered (N/C) or Not Applicable (N/A)

Performance Criteria		Type of Evidence
a)	Implement data management systems	
b)	Manage and archive offline data flow – archive survey data	
c)	Archive data in accordance with procedures/best practice	
d)	Recover data from the archive	

Witness name: (If applicable in assessment plan)		Date:	
Assessor name:		Date:	