

## Competence 4

**The ability to write technical reports; including graphic presentation and mapping**

*This meets the requirements of IMCA S/S33/000/08 & 10*

|                              |  |       |  |
|------------------------------|--|-------|--|
| Candidate Name:              |  | Date: |  |
| Activity Number (1,2, or 3): |  |       |  |

**Performance Criteria:** all of these must be assessed over a minimum of 3 work activities

**Type of Evidence:** Observation (O), Work Product (P), Written (W), Questioning (Q), Not Covered (N/C) or Not Applicable (N/A)

| Performance Criteria |  | Type of Evidence |
|----------------------|--|------------------|
| a)                   | Demonstrate the ability to prepare basic survey reports to supplied format under supervision                           |                  |
| b)                   | Demonstrate basic technical writing skills   |                  |
| c)                   | Demonstrate the ability to produce a written report that correlates geophysical data and associated chart descriptions |                  |
| d)                   | Demonstrate a basic knowledge of CAD/charting programme/graphics programme   |                  |
| e)                   | Demonstrate basic mapping skills including simple contouring and geographical presentations                            |                  |
| f)                   | Demonstrate the ability to contour data sets manually e.g. bathymetry & isopachs                                       |                  |
| g)                   | Demonstrate the ability to QC the correlation of charts & associated written reports                                   |                  |

|   |  |       |  |
|---|--|-------|--|
| Witness name:<br>(If applicable in assessment plan) |  | Date: |  |
| Assessor name:                                      |  | Date: |  |