

## Competence 3

### The ability to manage data

*This meets the requirements of IMCA S/S33/000/08*

Candidate Name:		Date:	
Activity Number (1,2, or 3):			

**Performance Criteria:** all of these must be assessed over a minimum of 3 work activities

**Type of Evidence:** Observation (O), Work Product (P), Written (W), Questioning (Q), Not Covered (N/C) or Not Applicable (N/A)

Performance Criteria		Type of Evidence
a)	Demonstrate the ability to conduct online and interpretational logging according to established procedures	
b)	Demonstrate the ability to keep online records up-to-date & manage files	
c)	Demonstrate the ability to manage interpreted data & compile an associated QC log	
d)	Demonstrate the ability to archive and back-up data	

Witness name: (If applicable in assessment plan)		Date:	
Assessor name:		Date:	