

Competence 6

The ability to use project management systems / software as required in offshore operations

This meets the requirements of IMCA NA

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|------------------------------|--|-------|--|
| Candidate Name: | | Date: | |
| Activity Number (1,2, or 3): | | | |

Performance Criteria: all of these must be assessed over a minimum of 3 work activities

Type of Evidence: Observation (O), Work Product (P), Written (W), Questioning (Q), Not Covered (N/C) or Not Applicable (N/A)

| Performance Criteria | | Type of Evidence |
|----------------------|--|------------------|
| a) | Demonstrates familiarity with project management terms and techniques as required at the offshore worksite | |
| b) | Demonstrates familiarity with company and non-proprietary project management software tools | |
| c) | Demonstrates the ability to perform basic project management tasks, scheduling and identifying critical pathways | |
| d) | Demonstrates an awareness of budgeting processes for each job or contract | |

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|---|--|-------|--|
| Witness name: (If applicable in assessment plan) | | Date: | |
| Assessor name: | | Date: | |