

Competence 1

Demonstrates the ability to use the knowledge of Offshore Safety Systems and Procedures

This meets the requirements of IMCA M/A13/BO1 to B08

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|------------------------------|--|-------|--|
| Candidate Name: | | Date: | |
| Activity Number (1,2, or 3): | | | |

Performance Criteria: all of these must be assessed over a minimum of 3 work activities

Type of Evidence: Observation (O), Work Product (P), Written (W), Questioning (Q), Not Covered (N/C) or Not Applicable (N/A)

| Performance Criteria | | Type of Evidence |
|----------------------|--|------------------|
| a) | Holds valid training and medical certificates for the role of Deck Foreman for the region of work | |
| b) | Has undertaken company/vessel/installation induction and vessel/installation safety tour | |
| c) | Understands and complies with applicable company safety and site specific and safety management systems and ensures that all Team Members are familiar with this documentation | |
| d) | Understands and complies with applicable Industry Safety Legislation and Guidance and the Company Safety Management System | |
| e) | Understands the requirement for, and can carry out, appropriate risk assessments and toolbox talks and carry out appropriate actions to control hazards identified | |
| f) | Understands their full responsibilities regarding the implementation of safe systems of work at the work site including the correct use of PPE | |
| g) | Ensures good housekeeping and a good standard of personal tidiness and hygiene are maintained | |
| h) | Demonstrates an ability to complete safety documentation, such as, TRA's, TBT's, Permits to Work, Checklists | |
| i) | Can demonstrate a positive attitude to the protection of the environment and understands all relevant control measures | |
| j) | Can locate, interpret and utilise project documentation | |
| k) | Maintains safe working conditions in changing weather conditions | |
| l) | Complies with safety documentation relevant to deck activities | |
| m) | Prepares for and can implement procedures for emergency situations in accordance with Company and site specific procedures. And can lead emergency drills / exercises | |
| n) | Can demonstrate a basic knowledge of DP systems | |
| o) | Ensures all tools and equipment is suitable and fit for purpose and effectively maintained. Also where necessary, has valid certification and is operated in a safe manner | |
| p) | Ensures that all deck crew are competent to conduct the activities they are allocated and understand their accountabilities & responsibilities | |
| q) | Participates in the review of safety procedures (in particular lift plans) as required by Company, Client and appropriate Third Parties | |
| r) | Oversees and complies with company safety reporting requirements, including HAZOB, incident (UER) investigation and reporting procedures | |
| s) | Can recognise when situations are deviating from plan and can utilise the management of change process as required | |
| t) | Ensures the safety of the deck crew is maintained during all activities | |
| u) | Assessor - I have discussed the above performance criteria with the candidate and confirm that they have the underpinning knowledge to support their performance in these criteria | |
| v) | Candidate - write a short report (250 words max) on how you achieved these criteria over the 3 assessed work activities | |

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| Witness name: (If applicable in assessment plan) | | Date: | |
| Assessor name: | | Date: | |