

Competence 4

Demonstrates the ability to liaise with the Client and Shore Based Management Personnel

This meets the requirements of IMCA R/20/000/03/04

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|------------------------------|--|-------|--|
| Candidate Name: | | Date: | |
| Activity Number (1,2, or 3): | | | |

Performance Criteria: all of these must be assessed over a minimum of 3 work activities

Type of Evidence: Observation (O), Work Product (P), Written (W), Questioning (Q), Not Covered (N/C) or Not Applicable (N/A)

| Performance Criteria | | Type of Evidence |
|----------------------|---|------------------|
| a) | Establishes and maintains effective communication links with the Offshore Client | |
| b) | Establishes and maintains effective communication links with the Onshore Project Team/Manager | |
| c) | Ensures positive relationships are maintained with both Client and Company Management throughout the contractual period | |
| d) | Ensures all significant communication that takes place between Company and Client Personnel is recorded in line with Company Procedures | |
| e) | Complies with the correct protocol for all communication between Client/Shore Based Management during the operational period | |
| f) | Ensures all safety information issued from the Company is made available to Personnel at the worksite | |
| g) | Ensures all management information issued from the Company is made available, where necessary, to personnel at the worksite | |

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|---|--|-------|--|
| Witness name: (If applicable in assessment plan) | | Date: | |
| Assessor name: | | Date: | |