Workshop Manager



Competence 4 Underpinning Knowledge Questions

The ability to liaise with the onshore and offshore based management personnel *This meets the requirements of IMCA*

Refer to the performance criteria for this competence for guidance on the subjects for questions

	didate Name:	: :	
N.B, The Assessor may ask the candidate for oral or written responses to questioning			
Underpinnng Knowledge Questions			Satisfactory Response?
1	What are the key factors that you consider to be important when communicating with personnel in the workplace?		
2	What are the key factors that you consider to be important when communicating with management as part of the reporting requirements?		
3	How do you ensure a positive relationship is maintained between your team and other groups in the workplace? You may use examples		
4	How do you ensure all safety and management information is made available to the team during workshop operations?		
5			
6			
7			
8			
9			
10			
Feedback on answers			
received:			
Witness name: (If applicable in assessment plan) Date:		::	
Assessor name: Date:		::	

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