

## Competence 6

**Command and control the vessel during at least one of the following operations: personnel transfer/fuel transfer/towage**

*This meets the requirements of IMCA M/A17/W01 to W03/03*

Candidate Name:		Date:	
Activity Number (1,2, or 3):			

**Performance Criteria:** all of these must be assessed over a minimum of 3 work activities

**Type of Evidence:** Observation (O), Work Product (P), Written (W), Questioning (Q), Not Covered (N/C) or Not Applicable (N/A)

	Performance Criteria	Type of Evidence
a)	Manages the transfer of personnel between vessel and WTG (Wind Turbine); vessel and dock or pontoon; vessel and another vessel	
b)	Manages the stowage and carriage of passenger bags and equipment, including dangerous / hazardous goods.	
c)	Manages the tracking and recording of transported personnel in accordance with site-specific procedures	
d)	Manages the transfer of fuel or lube oils	
e)	Prepares the system for fuel / oil transfer in accordance with company procedures	
f)	Transfers fuel / oil including: reading of gauges and level indicators / location & operation of shut off valves and emergency stops / operation & control of pumps	
g)	Manages towing operations under the following conditions: harbour towage / ship assist / deep sea towage	
h)	Prepares and ensures compliance with plans for: towage / emergencies / berthing	
i)	Understands the capabilities and limitations of various tug types such as: Voith / ASD / rotor / azimuth tractor / ship docking modules / conventional	
j)	Understands the limitations and how to specify towing gear such as: winch wire / shackles / winches or capstans / hooks	
k)	Understands and can utilise (as appropriate): snap back zones / fixed Gob/ Gog lines / Karm forks / emergency release	
l)	MANDATORY - Understands and ensures compliance with company procedures / codes of safe working practice applicable to the specific operations / stability booklet / international regulations for the prevention of collisions	
m)	MANDATORY - Understands and ensures compliance with company emergency / contingency procedures applicable to the specific operations.	
n)	MANDATORY - Can interpret weather and operational limitations at specific project sites	
o)	MANDATORY - Assessor - I have discussed the above performance criteria with the candidate and confirm that they have the underpinning knowledge to support their performance in these criteria	
p)	MANDATORY - Candidate - write a short report (250 words max) on how you achieved these criteria over the three assessed work activities	

Witness name: (If applicable in assessment plan)		Date:	
Assessor name:		Date:	