

## Competence 4

### The ability to install and configure processing software

*This meets the requirements of IMCA S/S24/000//07/7.1 & 7.2*

Candidate Name:		Date:	
Activity Number (1,2, or 3):			

**Performance Criteria:** all of these must be assessed over a minimum of 3 work activities

**Type of Evidence:** Observation (O), Work Product (P), Written (W), Questioning (Q), Not Covered (N/C) or Not Applicable (N/A)

Performance Criteria		Type of Evidence
a)	Demonstrates the ability to prepare the computer system for software installation	
b)	Demonstrates the ability to install the offline processing software system	
c)	Demonstrates the ability to function test software and hardware and back up software version and configuration	
d)	Demonstrates the ability to connect system to network resources such as other PCs, printers, plotters, storage devices	
e)	Demonstrates the ability to create and use a standard directory structure for file management both online and offline	
f)	Demonstrates the ability to prepare electronic and hard copy filing system, data logging and quality assurance/quality control records	
g)	Demonstrates the ability to prepare data processing quality control procedures to meet project requirements and company procedures	
h)	Demonstrates the ability to compile a set of survey line files for online/offline use	
i)	Demonstrates the ability to produce background coverage charts for online, offline and marine operations	
j)	Demonstrates the ability to configure processing software to meet project requirements	

Witness name: (If applicable in assessment plan)		Date:	
Assessor name:		Date:	