Grade I Data Processor



Competence 8

The ability to presentation, report and quality control charts in accordance with client/project specific requirements *This meets the requirements of IMCA S/S24/000//08/8.2 to 8.5 plus S/S14/000/09/9.3.1/2*

Candidate Name:	Date:	
Activity Number (1,2, or 3):		

Performance Criteria: all of these must be assessed over a minimum of 3 work activities

Type of Evidence: Observation (O), Work Product (P), Written (W), Questioning (Q), Not Covered (N/C) or Not Applicable (N/A)

	Performance Criteria	Type of Evidence
a)	Demonstrates the ability to produce a chart to a specified company design, including creating field	
	layout and composite drawings for planning, progress monitoring and inclusion in final reporting	
b)	Demonstrates an understanding of the relationship between chart scale, area covered and chart sheet	
	size	
c)	Demonstrates the ability to produce a chart series and understands all issues relating to chart series	
	design	
d)	Demonstrates the ability to apply sound design principles to chart presentation, including knowledge of	
	charted information that impacts on health, safety and environmental issues	
e)	Demonstrates the ability to present survey data in tabular format (for example incident or DCC listings)	
е)		
f)	Demonstrates the ability to present survey data in graphical form (for example time series plots or	
	calibration residual plots)	
g)	Demonstrates the ability to generate hardcopy and digital copy of tabular and graphical presentations	
	for client submission	
h)	Demonstrates the ability to explain the information depicted in tabular or graphical format	
i)	Demonstrates knowledge of reporting requirements appropriate to the current project including	
	content and format	

Witness name: (If applicable in assessment plan)	Date:	
Assessor name:	Date:	