

## Competence 5

**The ability to manage data, including online logging and records**

*This meets the requirements of IMCA S/S31/000//08/8.1 & 8.2*

Candidate Name:		Date:	
Activity Number (1,2, or 3):			

**Performance Criteria:** all of these must be assessed over a minimum of 3 work activities

**Type of Evidence:** Observation (O), Work Product (P), Written (W), Questioning (Q), Not Covered (N/C) or Not Applicable (N/A)

	Performance Criteria	Type of Evidence
a)	Demonstrates a clear understanding of company logging procedures and requirements	
b)	Demonstrates the ability to perform online data logging to company standard procedures	
c)	Demonstrates a clear understanding of company record keeping procedures and requirements	
d)	Demonstrates the ability to maintain online survey log and associated records in a legible and logical manner	

Witness name: (If applicable in assessment plan)		Date:	
Assessor name:		Date:	