

## DOF Leading Hand

Verification of competence, education and training



Please note, MTCS may contact you via email to confirm this form was completed by you (the witness).

Candidate Name:	
Date of birth:	
Candidate email:	

I confirm that the person detailed above:

- 1 Has been employed by \_\_\_\_\_ (company name)
- 2 At the position of \_\_\_\_\_  
Between the dates of \_\_\_\_\_ and \_\_\_\_\_
- 3 Totalling approximately \_\_\_\_\_ offshore days
- 4 I can confirm that the person holds a valid and authentic academic/trade qualification (where applicable) for the position at which they are employed (*please provide copies of certificates*) .
- 5 In my view the person has demonstrated the skills necessary to be deemed competent at the above grade in accordance with IMCA guidelines (if applicable) M/A14/B03-B09/01-04 and within MTCS Competencies (listed on sheet 2). I would therefore like to recommend that they be assessed for the grade (please provide copies of recent appraisals/performance reviews).
- 6 The person has a valid offshore medical and survival suitable for the geographical area in which they work (*please provide copies of certificates*) .

Witness name:		Position:	
Witness signature:		Date:	
Witness email:		Witness contact no:	
Company name / address:			
MTCS (UK) Ltd <a href="mailto:enquiries@mtcs.info">Email: enquiries@mtcs.info</a>		Tel: +44 (0)15394 40200 <a href="http://www.mtcsuk.com">www.mtcsuk.com</a>	

## DOF Leading Hand

M/A14/B03-B09/01-04



### Job Summary:

A Leading Hand is regarded as someone who is fully conversant in deck activities associated with the marine construction operation

They can successfully carry out routine rigging and slinging operations and will report directly to the Deck Foreman when offshore.

The Leading Hand is also expected to liaise with members of the various teams during back deck operations. They are expected to participate in the competence assessment process.

### Entry Level Specifications:

- Must have completed Crew Competencies 1-3 or is submitting them as part of their portfolio for this grade
- Appropriate experience to be a Rigger demonstrating competence in slinging and rigging offshore
- Current and valid training certificate
- Record of competence to be a Leading Hand which needs to take cognisance of flag and coastal state requirements at an operational level demonstrating relevant experience offshore
- Record of competence to be a Leading Hand, demonstrating knowledge of emergency procedures including formal training and assessment for assisting in an emergency situation
- Current valid Survival & Medical certificates
- Appropriate level of communication skills

### Competencies:

- 1) Demonstrates the ability to undertake rigging and lifting activities under normal operations