

Candidate Name:	
Date of birth:	
Candidate email:	

I confirm that the person detailed above:

- 1 Has been employed by \_\_\_\_\_ (company name)
- 2 At the position of \_\_\_\_\_  
  
Between the dates of \_\_\_\_\_ and \_\_\_\_\_
- 3 Totalling approximately \_\_\_\_\_ offshore days
- 4 I can confirm that the person holds a valid and authentic academic/trade qualification (where applicable) for the position at which they are employed (*please provide copies of certificates*).
- 5 In my view the person has demonstrated the skills necessary to be deemed competent at the above grade in accordance with IMCA guidelines (if applicable) and within MTCS Competencies (listed on sheet 2). I would therefore like to recommend that they be assessed for the grade (please provide copies of recent appraisals/performance reviews).
- 6 The person has a valid offshore medical and survival suitable for the geographical area in which they work (*please provide copies of certificates*).

Witness name:		Position:	
Witness signature:		Date:	
Witness email:		Witness contact no:	
Company name / address:			
MTCS (UK) Ltd <a href="mailto:enquiries@mtcs.info">Email: enquiries@mtcs.info</a>		Tel: +44 (0)15394 40200 <a href="http://www.mtcsuk.com">www.mtcsuk.com</a>	

### Job Summary:

A Survey & Geomatics lead is regarded as someone who is fully conversant with survey and geomatics aspects of marine survey operations.

They hold valid knowledge and experience surrounding the geophysical methodologies.

Survey & Geomatics Lead are involved in survey team management, project support, client liaison and the link between Survey and the Project team during offshore operations.

They can successfully manage the Survey team onshore and offshore during operations and will report directly to the Survey & Inspection Manager with their main focus surrounding smooth project execution by high ensuring quality deliverables.

The Survey & Geomatics Lead is expected to guide and support junior members of the Survey Team in line with the Competence Management Programme where deemed necessary.

### Entry Level Specifications:

- Education:
  - Hydrographic Survey or Ocean Mapping or Geomatics degree or similar education (Experience can compensate for lack of formally proven competence)
- Experience / Knowledge:
  - Meet or exceed IMCA competence criteria for Party Chief
  - 10 or more years of experience in a range of differing offshore survey methods
  - Or
  - Relevant industrial, military or academic experience in a survey related discipline, including relevant management experience.

### Competencies:

- 1) The ability to implement and administer company health, safety and environmental documentation and procedures
- 2) The ability to use project management systems and software
- 3) The ability to supervise the efficient use of survey systems
- 4) The ability to operate and evaluate the effectiveness of equipment relating to Geomatic Surveys
- 5) The ability to ensure effective management of geomatic data throughout the project
- 6) The ability to communicate effectively, provide Supervision and Leadership of Inspection Teams
- 7) The ability to Ensure all Operational Requirements relating Geomatic Survey activities are in place
- 8) Ability to effectively delegate tasks to team members
- 9) Contribute to the achievement of company objectives relating to Geomatic Survey operations